

## AMENDMENT

**Date:** August 16, 2024  
**Amendment Number:** 1  
**Grant RFP:** Toiletries in Schools  
**Closing Date:** 9/06/2024  
**Pre-Award Manager:** James Heckard  
**Telephone:** 785-296-0217  
**E-Mail Address:** william.heckard@ks.gov

**Agency:** Kansas Department for Children and Families

**Conditions:** Please see response to questions below

A signed copy of this Addendum must be submitted with your bid. If your bid response has been returned, submit this Addendum by the closing date indicated above.

I (We) have read and understand this addendum and agree it is a part of my (our) bid response.

NAME OF COMPANY OR FIRM: \_\_\_\_\_

SIGNED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

It shall be the vendor's responsibility to monitor this website on a regular basis for any changes/addenda.

<http://www.dcf.ks.gov/Agency/Operations/Pages/OGC/Grant-RFP.aspx>

## **Toiletries in Schools RFP Q&A**

**Q1: Does the qualifying pursuant (company) have to be a public elementary or secondary school?**

**A1:** It is not restricted to only educational intuitions that can apply.

**Q2: WE ARE A PUBLIC 501 C 3 DAYCARE/LEARNING CENTER; WOULD WE QUALIFY?**

**A2:** 501 c 3's are among the list of entities that can apply.

**Q3: Is there only 1 facility in the state that will get this grant?**

**A3:** Yes, the intention of the RFP is to make a single award for the whole state.

**Q4: Matching?**

**A4:** Yes, matching is required.

**Q5: Does the facility provide proof of funds to match or proof of purchase to be reimbursed for the qualifying items?**

**A5:** Documentation of match is required as part of a successful proposal. This can either be private funds matching the grant amount or a soft/in-kind match per section 3 of the RFP.

**Q6: Can we separate the schools and find out the storage capacity and the days of delivery. The janitorial Staff should have a running inventory of an approximate number of items they put out and at what time during the month as a baseline and then adjust as needed. Is the contacting of a person that is employed by the Janitorial Company that has been awarded the contract for the year acceptable? I'm going to check with Kansas or Missouri Recycling companies and / or Eco-friendly companies and see if any Programs are in place currently and if the participation helps the Program and the Schools and the Districts that they operate under.**

**A6:** We don't see any issues in where the products are stored as long as there are supplies available to students in each school/district that will be included in their proposal. In regard to your second question, if you mean contacting an existing janitorial contractor for a school district, if working with existing companies to provide the required services is part of your plan, that will need to be sufficiently explained in your proposal.